

CSSC CERTIFIED

STORES AND STOCK CONTROLLER

The importance of warehouse, inventory, and transport management is continuously growing month after month, both due to the current conditions of the pandemic and the growth of e-commerce. It is important to train

yourself with a 100%
practical, effective program
that immediately gives the
expected results.

About program

Operating within a store's environment and managing the large quantities and value of stock is a competitive advantage in today's dynamic economy. Gaining this competitive advantage requires being able to identify the various operations within the store and recognizing the need to implement continuous improvement initiatives to make a store more productive. Being able to identify different categories of stock and knowing how to best ensure the right material is in the right place at the time it is needed.

This program is designed to increase knowledge of the role of the store, the functions of the store personnel, how stock is managed and moved into through and out of the store either to an internal customer or an external customer.

The program covers the role of the store in the 21st Century, how the store fits into the greater supply chain, the roles and responsibilities of those that work in a stores environment, the need for safety and security of both personnel and stock, the receipt, storage and issuing of stock, as well as the proper management of a company's valuable assets. Each of which presents a challenge to those responsible.

Program objective

The aim of (CSSC) Certified Stores and Stock Controller training is to provide the foundation skills and knowledge in warehouse operations and stock.

Certified Stores and Stock Controller is designed to help you develop an understanding of :

- Introduction to stores and stock control
- Stores safety and security
- Store operations
- Stock identification and stock control
- Stock movement

Perfect program for:

- **Warehouse, distribution, logistics, stores and stock executives, supervisors, managers, and department heads, especially those at a supervisory level tasked with managing a supply chain, warehouse, stores and inventory, and procurement management activities.**
- Stock controllers, those entrusted with the management of a company's financial investment in stocks, and stock levels.
- **Individuals wishing to enhance their knowledge of warehouse, stores and stock methodologies. Employees who may interact with higher-level supply chain leaders and wish to feel on equal footing regarding knowledge.**
- Career starters wishing to make warehousing, stores and stock control a career within the supply chain. Bachelor's and master's level students who wish to supplement an advanced degree with an equally advanced supply chain certification to gain a competitive advantage in the job market.



Program outline

Module 01

Introduction to stores and stock control

- 1.1 Warehousing and supply chain management
- 1.2 Roles, responsibilities, and relationships
- 1.3 Customer service

Module 02

Store safety and security

- 2.1 Risk and safety management
- 2.2 Warehouse safety and ppe
- 2.3 Emergency situations and Precautions

Module 03

Store operations

- 3.1 Stores layout
- 3.2 Stores productivity and continuous improvement
- 3.3 Materials handling and storage equipment
- 3.4 Transportation

Module 04

Stock identification and stock control

- 4.1 Classifying and coding stock
- 4.2 Stock taking and stock audits

Module 05

Stock movement

- 5.1 Inbound logistics
- 5.2 Stock issues
- 5.3 Stock returns
- 5.4 Reverse logistics
- 5.5 Distribution management

Program includes

- 36 hours of training and an exam preparation workshop
- Body of Knowledge (BoK)
- Certification final exam online with iProctor
- Practise exam(s) access for each module
- One exam retake is free-of-charge if a learner does not pass the exam on the first attempt
- A digital certification certificate will be awarded on passing the final exam
- International certification from VCARE academy
- Professional membership for a period of five years

Innovative learning method

We offer a unique approach to achieving a qualification, tailoring studies to our learners' in accordance with their needs and requirements. We promote best practice and high standards in industry, working to support and assist business and individuals through the implementation of blended learning.

Certification program final exam

- **Duration:** 180 minutes
- **Questions:** 100 – MCQs
- **Examination mode:** Online proctored
- **Passing criteria:** 60%
- 1 final exam retake is free-of-charge if unsuccessful in first attempt

Final exam retakes

- If a learner does not pass the exam on the 1st attempt, the 2nd attempt is free within 45 days
- The 3rd attempt will cost USD250 and require at least 30 days' wait
- The 4th attempt will cost USD150 and require at least 45 days' wait

Certification program mode of delivery

- Classroom face-to-face program
- Online live face-to-face program
- OnDemand instructor-led self-paced program

Exam diagnostics to earn your certification

- Introduction to stores and stock control - **10%**
- Stores safety and security - **15%**
- Store operations - **25%**
- Stock identification and stock control - **20%**
- Stock movement - **30%**

Certification program practice exam(s)

- Self assessment questions for each module
- **Duration:** 30 minutes for each module
- **Questions:** 10 MCQs and 10 T/F in each module
- **Examination mode:** Online
- **Passing Criteria:** Self assessment

Paper certificate

The certification package cost does not contain a paper certificate. If you desire to get a paper certificate, an extra USD100 will be charged for shipping and handling

Online ondemand learning center

Empowering self-paced learners with convenience and flexibility

Available 100% online on-demand, 365 days of the year.

Access the instructor-led self-paced recorded classes an unlimited number of times. These are good for learners anytime, anywhere with playback speed control.

Unlimited revisions empower understanding of concepts and guarantee success when preparing for the final exam.

Pause, repeat, take notes, and ask questions by submitting them.

Each learning module has virtual instructor-led self-paced recorded videos.

Once registered and paid, on-demand learning centre access is provided, which is valid for 90 days to complete the preparation. After that, learners can schedule their final exam. If learners need more time to take the exam, they can request an extension of time of up to 15 days from the expiration date provided.

About online ondemand study hours

- The total duration is approximately 10 to 15 hours for instructor-led self-paced recorded classes.
- The average rational study hour for online instructor-led recorded classes is 30–40 hours approx., depending upon the background and current knowledge of the professional.
- The average rational study hour for the Body of Knowledge (BoK) is approximately 30–50 hours.
- In general, learners complete online instructor-led recorded classes and BoK over 6–12 weeks and spend 6 to 10 hours on a weekly basis.
- Every learner is distinct, with a distinct learning style and potential.

Certification process start your journey

01 Select the certification program

Select a certification program based on your area of interest and expertise to progress up the career ladder and strive to enhance your skills.

Professionals with strong practical skills and capabilities in the supply chain are required by companies to operate a successful value chain and meet demand. As an outcome, you're in a fantastic position to advance your career.

02 Select the mode of learning

- Online live face-to-face
- Classroom face-to-face
- OnDemand instructor-led self-paced

03 Complete the registration process

Make a payment to complete the enrollment process

04 Attend the certification training

- Online live face-to-face
- Classroom face-to-face
- OnDemand instructor-led self-paced

05 Study and prepare for the exam

Reread all the modules from the BoK.

Once the final revision has been completed for each module, do the practise exams and determine whether you need to review the BoK one more time before taking the final exam to guarantee success on the first attempt.

Every learner is distinct, with a distinct learning style and potential.

06 Schedule the exam online with iProctor

Contact global support to schedule the final exam. Learners will be provided with the instructions to schedule the final exam via our online exam booking system.

07 Take the exam and pass

The certificate carries a unique ID which offers an easy process to let your employer or prospective employers verify the credentials.

Certification is valid for a period of three years.

To maintain your certification VCARE academy requires you to participate in a continuing education experience.

08 Certification verification

The validity of each certificate issued by VCARE is based on a demonstrated level of competence shown by the delegate through the certification exam. VCARE provides a link through which you and your organization can ascertain if your certificate is currently valid.

09 Certification maintenance

Having studied and worked hard to obtain your certification, we feel sure you will want to keep it up-to-date and remain active in your chosen field. To maintain your certification VCARE requires you to participate in a continuing education experience, keeping abreast of the ever-changing world of supply chain and value chain management. Protect the investment you have made in your certification by renewing it every three (3) years.

10 Certification renewal

VCARE does not prescribe what a certified professional must do to maintain their certification, only makes suggestions. In general, any activities undertaken in your chosen field can earn qualification points toward your certification maintenance. In general, the Certification Maintenance Program (CMP) requires an active participation in three broad fields; (1) Knowledge, (2) Education and training, and (3) Self-Development.

About VCARE academy Inc.

A cut above the rest

VCARE academy is the world's first knowledge body, established with its primary focus on the value chain and founded with the vision to become the world class leader in research and education in the ever-evolving field of value chain management. VCARE is partnered with many International affiliates around the globe. This enables us to provide our clients with internationally recognized accredited qualifications and research opportunities in the ever-evolving field of value chain management.

A body for your professional certification

After several years of research, VCARE academy has taken the initiative and launches a series of supply chain certification programs to fill the existing gap in the supply chain education.

This helps employers provide an exceptional kick-start to transform both new and current employees into work-to-do professional status, enabling them to reach a high level of productivity in a very short time.

We support employers by identifying where the knowledge and training gaps are within their organization. Having a well-qualified and certified staff is a great competitive advantage and branding tool for a world-class business.

These certification programs are purely based on the practical aspect of the many facets of the supply chain and help professionals grow and excel in their career.

It provides learners with a practical, hands-on platform on which to develop their skills, both in the classroom and in the workplace. We left the theory at the door!





Inspire Learning and Sharing Wisdom



What we strive for

We provide 100% practical education that teaches both the WHAT and HOW of supply chain operations.



What we're up to

We assist organizations to achieve their strategic supply chain goals by gaining visibility and transforming their supply chains into value chains. So, they will be able to meet emerging business challenges



What we're about

We help professionals improve their supply chain expertise and, at the same time, enhance their company's supply chain capabilities

Global customer support



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